

Date: Friday, 27th December 2019
Our Ref: MB/SS FOI 4161

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Re: Freedom of Information Request FOI 4161

We are writing in response to your request submitted under the Freedom of Information Act, received in this office on 18th December 2019.

Your request was as follows:

How many joiners, movers, and leavers do you process per year?

Average per year since Jan 2016:

Leavers: 222

Starters: 248

Movers: 316

How many staff/whole time equivalents manage this process?

2 full time members of staff.

Do you have an automated system to manage ESR?

We have an interface with NHS Jobs that transfers information for any new starters and the Inter Authority Transfer process also brings over information for staff who join us from another NHS Trust.

Do you use a single sign on solution across the organisation to manage the accounts?

If so, which solution do you have?

We do have a solution, but not across the organisation - just for select staff roles (Consultants currently).
It is called Tools4Ever.

How many people are in your organisation's data quality team?

Specifically with Data Quality in the job title 4 individuals (4 w.t.e.) permanent and 1 individual (0.5 w.t.e) temporary.

Please see our response above in [blue](#).

Re-Use of Public Sector Information

All information supplied by the Trust in answering a request for information (RFI) under the Freedom of Information Act 2000 will be subject to the terms of the Re-use of Public Sector Information Regulations 2005, Statutory Instrument 2005 No. 1515 which came into effect on 1st July 2005.

Under the terms of the Regulations, the Trust will licence the re-use of any or all information supplied if being used in a form and for the purpose other than which it was originally supplied. This license for re-use will be in line with the requirements of the Regulations and the licensing terms and fees as laid down by the Office of Public Sector Information (OPSI). Most licenses will be free; however the Trust reserves the right, in certain circumstances, to charge a fee for the re-use of some information which it deems to be of commercial value.

Further information can be found at www.opsi.gov.uk where a sample license terms and fees can be found with guidance on copyright and publishing notes and a Guide to Best Practice and regulated advice and case studies, at www.opsi.gov.uk/advice/psi-regulations/index.htm

If you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to the Freedom of Information Office at the address above.

Please remember to quote the reference number, FOI 4161 in any future communications.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioners Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

Yours sincerely

Mike Burns

Mr. Mike Burns, Executive Lead for Freedom of Information